

Minutes of the meeting of the Comox Valley Sewage Management Advisory Committee held on February 28, 2019 in the Comox Valley Regional District boardroom located at 550B Comox Road, Courtenay, BC, commencing at 9:05 am

<b>PRESENT:</b>	T. Kushner, Director of Public Works/Asst CAO	City of Courtenay
	R. Kanigan, Chief Administrative Officer	Town of Comox
	S. Ashfield, Municipal Engineer	Town of Comox
	G. Westendorp, Public Works Superintendent	Town of Comox
	M. Rutten, General Manager of Engineering Services	CVRD
	K. La Rose, Senior Manager of Water/Wastewater Services	CVRD
	M. Imrie, Manager of Wastewater Services	CVRD
	M. Herschmiller, Manager of Water Services (9:30 am)	CVRD
	Z. Berkey, Engineering Analyst	CVRD
	Z. Norcross-Nu'u, Engineering Analyst	CVRD
	C. Wile, Manager of External Relations (9:43 am)	CVRD
	L. Dennis, Legislative Services Assistant & Recording Secretary	CVRD

## **ITEMS:**

### **Management report**

The committee reviewed the February 2019 Comox Valley Sewage Management Advisory Committee management report.

### **Minutes**

The committee reviewed the minutes of the January 17, 2019 Sewage Management Advisory Committee meeting and no errors or omissions were noted.

### **Discussion Item – Equalization Basin**

K. La Rose outlined the recent design changes to the equalization basin. The location of the basin has been amended, resulting in several operational and cost-savings benefits. The new location allows for gravity flow in one direction, and negates need for large diameter pipe to be installed across site, resulting in cost savings as excavation will not be required, and reducing constraints on future facility expansion. Fill from the basin will be used to fill in some of the surrounding landscape, lessening odour impacts and resulting in cost savings as fill will not have to be trucked off-site.

Staff are finalizing the detailed design and the tender will be issued around mid-April. The next phase of the project is consultation with adjacent properties. This update was provided for staff and no report is going forward to the commission.

### **Draft staff report: Comox Valley Sewerage Service Liquid Waste Management Plan Long List Options**

K. La Rose provided an overview of the above-noted report, which presents the long list of options for conveyance, treatment and resource recovery, developed through feedback from the Technical Advisory Committee/Public Advisory Committee (TACPAC), the K'ómoks First Nation (KFN) and public consultation. Staff, along with Comox and Courtenay engineers, will meet with the KFN archaeologist to walk through the site to address KFN's concerns regarding impact on historical sites. The committee suggested that staff review the feedback "themes" to ensure that they are

representative of the overall comments, and also highlighted the need for cost implications to individual tax payers for each of the shortlisted options be analyzed and communicated as part of the public consultation.

The report and PowerPoint presentation will be presented to the Sewage Commission at the March 12, 2019 meeting with the recommendation that staff further analyze and evaluate the wide-ranging options into a shortlist that will be presented to the commission at a future meeting.

**Draft staff report: Apportionment of 2019 Sewer Requisition**

Z. Berkey provided an overview of the above-noted report. The committee was satisfied with the numbers provided in the report. The report will be presented to the Sewage Commission at the March 12, 2019 meeting.

**Comox Valley Sewerage System flows reports to December 31, 2018**

The committee reviewed the flows reports to December 31, 2018.

**GENERAL:**

The next Sewage Management Advisory Committee meeting will be held on April 4, 2019 commencing at 9:00 am in the Comox Valley Regional District boardroom.

**TERMINATION:**

The meeting terminated at 9:53 am.

Recorded by:

Certified correct:

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L. Dennis  
Legislative Services Assistant

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M. Rutten, P. Eng.  
General Manager of Engineering Services